



## **UNFINISHED BUSINESS – READY FOR ACTION**

None.

## **UNFINISHED BUSINESS – NOT READY FOR ACTION**

None.

## **NEW BUSINESS**

### **I. *Pottsgrove Soccer Field Renovations***

A revised letter was distributed to the members of the Parks and Recreation Board regarding planned renovations to Field #3 at Gerald Richards Park. Debra Mohollen, President of Pottsgrove Soccer Club explained that Pottsgrove Soccer pursued a project to sod Field #3 because the Township Public Works Department and Pottsgrove Soccer could not grow enough grass on the site in two years to sustain sporting uses. Tests performed at the request of Pottsgrove Soccer yielded results that said the soil was not appropriate for growing grass. As a result, Pottsgrove would mix mushroom soil in with the current soil and place sod on the field.

Mr. Troutman asked if there was any consideration for a fence around the field. While it was not considered previously, members of the Park and Recreation Board thought it was a good idea.

Ms. Mohollen expressed concern that if Pottsgrove Soccer were to go to the expense of installing sod, it might be wasted if the field were overplayed or vandalized and requested the Township reserve the field as a soccer game only field. She also expressed concern that other organizations would be able to use the fields without making similar contributions to the Township, or even paying the Township for the use of the field.

Ms. Elliott said the Parks and Recreation Board is working on a plan to develop a fee schedule for use of Township fields; however, they need to revise the Parks and Recreation Board Ordinances to enable the Board to charge such fees. It is estimate that this will take place in January.

Ms. Elliott said that in conversations with Mr. Wood and other members of the recreation organization community she sensed confusion as to what the Township is responsible for, what the sports organizations are responsible for, and who has ownership or rights over certain aspects. She suggested that she sit down with Pottsgrove Soccer to develop a “memorandum of understanding” to formalize the relationship and record it for posterity. As leadership in each organization changes, it will be much easier if such a document were in place. Once a good draft was complete, she said should would like to approach the other sports organizations to have them participate in this document.

A motion was made by Ms. Abdalla, seconded by Mr. Troutman, and approved by a 3-0 vote with Mr. Wood abstaining to recommend the Board of Commissioners support the efforts of the Pottsgrove Soccer Club to maintain and improve the quality of the fields in Lower Pottsgrove Township.

A motion was made by Ms. Abdalla, seconded by Mr. Troutman, and approved by a 3-0 vote with Mr. Wood abstaining to recommend the Board of Commissioners authorize Township staff to work with the Pottsgrove Soccer Club, and other organizations that use Township facilities, to develop a Memorandum of Understanding and/or Agreement that outlines the responsibilities of each party in relation to the Township’s parks.

- II. *2008 Parks & Recreation Budget*  
Ms. Elliott distributed a copy of items she thought would fit in this year's Parks and Recreation budget. She based the items on conversations during the park tour in May and other general input. Members of the Board said they would review the budget.
- III. *Parks and Recreation Board / Rules Ordinance*  
Ms. Elliott distributed copies of the revised Board and Rules ordinances for the Parks and Recreation Board. There was discussion on items for revision. Ms. Elliott said she would revise the ordinances based on the Board's comments bring them to the next meeting.

## **OTHER**

- I. *Strategic Planning*  
Ms. Elliott reported that she received a lot of ideas from Board members at the park tour in May and has been doing a lot of research over the past few months, but has not sat down to formalize it. She said a Parks and Recreation Satisfaction Survey was sent out with the trash bills last week. The Township has already received results. She said this will be a good starting point for the strategic plan.
- II. *Skateboard Park*  
Ms. Bleakley reported that in the past she had supported constructing a skateboard park in one of the Township parks. However, over the summer she had experienced first-hand skateboarding teens that had been disruptive, disrespectful, and dangerous in her neighborhood. Because of this, she said she could not support a skateboard park in the Township.

There being no other business, a motion was made by Ms. Abdalla, seconded by Mr. Troutman, and unanimously approved by a 4-0 vote to adjourn the meeting at 9:49 p.m.

Next meeting: Monday, October 22, 2007