

Effective 6/4/18

Montgomery County Conservation District
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www.montgomeryconservation.org

For District Use Only
Entry #
NPDES Permit#
Chapter 102 Review Fee: Check#
NPDES Fee: Check#
Disturbed Acre Fee: Check#
Expedited Fee: Check #

The Montgomery County Conservation District and DEP recommends a pre-application meeting with the District prior to submitting the application for a NPDES permit.

APPLICATION FOR CHAPTER 102 and/or NPDES PERMIT REVIEW

PROJECT INFORMATION:

Application Type: New 1st Revision 2nd + Revision Renewal Modification

PROJECT NAME: MUNICIPALITY:

SITE LOCATION:

PROJECT ACRES: CUMULATIVE DISTURBED ACRES:
(Project Acres is the total acreage of the planned project including support areas such as staging, borrow, or spoil areas).

Watershed: Receiving Stream: Chapter 93 Classification

APPLICANT INFORMATION (Print or Type)

NAME:
COMPANY:
ADDRESS:
CITY: STATE:
ZIP CODE: PHONE:
EMAIL:

PLAN PREPARER (Print or Type)

NAME:
FIRM:
ADDRESS:
CITY: STATE:
ZIP CODE: PHONE:
EMAIL:

Please indicate how you would like to receive correspondence regarding this project: The District will email all correspondence unless another option is chosen. Original permit documents will always be sent via first class mail unless arrangements are made to pick up the package.

Email Standard Mail (Applicant) Email Standard Mail (Plan Preparer)

Type of earth disturbance activity: (Check One) Single Family Residential, Residential Subdivision, Industrial/Commercial, Utility, Government, Pond/Stream, Public Road, Agriculture, Other

FEES: (See pages 2-3 for explanation of applicable fees)

- 1. Chapter 102 Plan Review Fee payable to: "Montgomery County Conservation District"
2. NPDES Permit Application Fee payable to: "MCCD - Clean Water Fund"
3. Disturbed Acre Fee payable to: "Commonwealth of Pennsylvania Clean Water Fund"

The Applicant agrees to comply with all requirements of TITLE 25, CHAPTER 102, EROSION AND SEDIMENT CONTROL RULES AND REGULATIONS as set forth by the Pennsylvania Department of Environmental Protection, and further agrees to obtain all necessary federal, state, county and local permits associated with the above project.

APPLICATIONS ARE CONSIDERED ADMINISTRATIVELY INCOMPLETE UNLESS ALL APPLICABLE INFORMATION IS PROVIDED AND THE APPLICANT SIGNS THIS FORM.

Applicant Signature Date

GENERAL INFORMATION

Note: Applications are date stamped upon receipt. Applications received after 3:00P.M. will be stamped as received the next business day. The last day of each month will have applications received after 2:00P.M. stamped for the next business day. The application will be reviewed following the Department of Environmental Protection’s current Standard Operating Procedures.

The review process will not begin until the applicant has provided the fees required for the submitted plan review.

The fee schedule will apply when an earth disturbance activity is required to be submitted for an adequacy review of the Chapter 102 regulations.

The fee charged for adequacy review will cover the initial review. A cover letter based on the initial review letter, which details the corrections made item by item, must be included with the revised plan. All changes (revisions) made on the resubmitted drawing sets must be highlighted. Additional fees for subsequent reviews will be required (see Revisions section on page 3).

For larger projects to be developed as separate phases, each resubmission of a different project area (different phases) on the same tract of land will be charged an additional fee for the earth disturbance in that phase.

ADJUSTMENT OF FEES for the Chapter 102 adequacy review of Project Plans

Only PennDOT is exempt from the Chapter 102 Plan Review fee, NPDES Permit Application fee and the Disturbed Acre Fee. PennDOT must be the applicant and sign the District application for fees to be waived.

FEES:

AN NPDES PERMIT FOR EARTH DISTURBANCE ASSOCIATED WITH CONSTRUCTION ACTIVITIES IS REQUIRED FOR EARTH DISTURBANCE ACTIVITY OF ONE (1) ACRE OR MORE OVER THE LIFE OF THE PROJECT. NPDES Permitted projects will require two additional checks:

1. All submissions will require a Chapter 102 Plan Review Fee payable to “Montgomery County Conservation District” (See below).
2. The NPDES Permit Application Fee payable to “MCCD - Clean Water Fund” for **\$500.00** for a General NPDES Permit or **\$1,500.00** for an Individual NPDES Permit.
3. A Disturbed Acre Fee payable to “Commonwealth of Pennsylvania Clean Water Fund”, which is equal to the number of disturbed acres, rounded to the nearest whole acre, at **\$100** per disturbed acre.
4. Requests for an additional set of “adequate stamped” plans will be charged a \$95 processing fee.

Chapter 102 Plan Review Fee Schedule:

<u>DISTURBED ACRES</u>	<u>FEE FOR SERVICE</u>
0.1 to .99	\$455.00
1 to 4.99	\$1500.00
5 to 9.99	\$2380.00
10 to 19.99	\$3470.00
20+	\$3470.00 plus \$75.00 / acre over 20

Single Residential Lot: A fee of **\$200.00** will be charged for a single residential lot with minimal earth disturbance (1/2 acre or less), on less than 3% slope.

Agriculture Construction: The above fee schedule will apply for agricultural earth disturbance other than agricultural “plowing or tilling” and animal heavy use areas. The NPDES permit requirement may also apply depending on acres to be disturbed.

Chapter 105 or other Water Quality Permit – Chapter 102 Plan review for a Chapter 105 Permit will be charged **\$200.00** unless the application is part of a larger project plan being reviewed by the Conservation District.

Timber Harvesting:

- A. Select Cutting - A fee of **\$95.00** for Select Timber Harvesting will be charged.
- B. Clear Cutting - A fee based on 10% of the entire timber sale project area in acres will be assumed to be the disturbed area. The fee would then be based on this calculated 10% of the project. Example: 25 acre timber harvest fee would be 10% of 25 acres or 2.5 acres, which equals \$1500.00 (1 to 4.99 ac.)
- C. Clear cutting for the purpose of land development does not qualify as Timber Harvesting. This is considered earth disturbance associated with construction activity.

Revisions:

District Inadequate Letter - Applications determined to be inadequate to meet compliance with Title 25 – Chapter 102, Erosion & Sediment Control, which may require a second review and have more than minor or “verbal” review comments, will be subject to a review fee of 50% of the review fee in effect at the time of submission. Minor or “verbal” comments are those comments where the planned or implemented BMPs are adequate to minimize accelerated erosion and sedimentation, and/or will not require verifying calculations or other in-depth review. Minor or “verbal” comments may include, but are not limited to: a CAD file layer not turned on, a missing scale, failure to include required notes and/or details, minor design revisions, etc.

District Adequate Letter - Applications which receive a letter of adequacy and are resubmitted with minor modifications (minor layout changes where the planned or implemented BMPs are adequate to minimize accelerated erosion and sedimentation) will be subject to a **\$95.00** processing fee. Plans which are resubmitted as major modifications (changes where: the planned or implemented BMPs are not adequate to minimize accelerated erosion and sedimentation, a new point source discharge is necessary, a new receiving waters is being discharged to) are subject to a review fee of 50% of the review fee in effect at the time of re-submittal to the District. The District reserves the right to charge a full fee if the changes are deemed significant. A full fee will be charged on all additional acreage.

Renewals:

For NPDES permitted projects that are being submitted for renewal with no changes to the originally permitted application and meet the current regulations of Chapter 102, a fee of **\$250** will apply. NPDES permitted projects submitted for permit renewal, which require and/or propose changes, will be charged a fee of 50% of the review fee in effect at the time of re-submittal to the District.

Cancelled Projects

The application fee for the NPDES permit and/or adequacy review of the Chapter 102 Plans will be returned upon receipt of a written correspondence from the applicant requesting withdraw of the application. The correspondence must be received prior to the District initiating the completeness review and/or technical review, respectively.

E & S PLAN INFORMATION - (Please use the E & S Pollution Control Technical Review Checklist located in the E & S Pollution Control Manual pages –355-356). All plans must be folded. Rolled plans will not be accepted without prior approval.

NON-PERMIT APPLICATION – Earth disturbance activity of less than one (1) acre.

Typically this refers to E & S Plans submitted for review per municipal ordinance, compliance, or E & S plans submitted as a requirement or condition of other state or federal water quality permits. Two (2) sets of all documents (application, drawings/designs, narrative, and calculations) are required.

The District adequate letter for the Erosion & Sediment Control plan for less than one acre of earth disturbance is valid for three years from the date of the District adequate letter.

NPDES PERMIT INFORMATION – (Please use the Completeness Checklist form located in the N.O.I. Application)

GENERAL NPDES PERMIT

- a. For earth disturbance activity of 1 acre or more not draining into a special protection watershed.

INDIVIDUAL NPDES PERMIT

- a. For earth disturbance activity of 1 acre or more in a Special Protection Watershed (High Quality or Exceptional Value).
- b. If the project has the potential to discharge toxic pollutants.
- c. Where the requirements of Chapter 102 are not able to be met and the proposed application has the potential to cause significant adverse environmental impact.

1. For NPDES Permit application; all information as indicated on the Notice of Intent form must be included with this application form.

GENERAL NPDES: (2) sets of all documents.
INDIVIDUAL NPDES: (3) sets of all documents.

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2. The NPDES permit application should not be submitted without a previously executed PNHP (Penna. Natural Heritage Program) search form and proof of resolved conflicts. Applications submitted without the PNHP information will be returned to the plan preparer. Applicants requesting the District to conduct the PNHP search will be subject to a \$500 fee.
3. All NPDES permit applications must contain a Post-Construction Stormwater Management (PCSM) Plan as a separate narrative and separate drawings labeled as PCSM Plan. The (PCSM) Plan must address all items listed in the permit application checklist.
4. Applications which receive a letter of adequacy are valid until the NPDES permit expiration date or the Notice of Termination has been acknowledged, provided no changes to the plan or implementation of the plan have occurred which alter the effectiveness of the BMPs.
5. If the NPDES application is not administratively complete, the first resubmission of requested information will be handled at no additional fee. If additional resubmissions are deemed appropriate, each resubmission will be subject to a **\$100.00** fee.

Additional Information/ Definition

1. Total Project Area: The entire parcel of land controlled by the Landowner/Developer will represent the total project area for the proposed improvements. Open space areas are to be included in the total project area.
2. Disturbed Area: That portion of the total project area which will be disturbed for any reason throughout the life of the construction project until final stabilization has been achieved.
3. Off-Site Earth Disturbance: Off-site areas of earth disturbance associated with the project require a written Erosion & Sediment Control plan (>5,000 sq. ft), and implementation of the plan. NPDES permit requirements may also apply.
4. Single Residential Lot: Single family home built on individual lot, including driveways/roads
5. Commercial, Industrial includes: office buildings, retail stores, restaurants, hotels/motels, manufacturing, warehouses, parking lot, athletic fields, golf courses, etc.
6. Utility lines: Review fee is based on the total disturbed area (length x width) converted to acres.
7. Agriculture Construction Activity: - Review fee is based on the total earth disturbance.